



CITY OF WEST SACRAMENTO

TRAFFIC/TRANSPORTATION SECTION

1110 WEST CAPITOL AVE., WEST SACRAMENTO, CA 95691

(916) 617-4645 FAX: (916) 371-0845

TRANSPORTATION PERMIT INSTRUCTIONS

IN COMPLIANCE WITH YOUR REQUEST AND SUBJECT TO ALL THE TERMS, CONDITIONS AND RESTRICTIONS WRITTEN BELOW AND THE ACCOMPANIMENTS, PERMISSION IS HEREBY GRANTED TO:

NAME (PLEASE PRINT LEGIBLY OR TYPE)

1

ADDRESS

2

CITY/STATE/ZIP

3

OFFICE PHONE NUMBER (Including Area Code)

4

OFFICE FAX NUMBER (Including Area Code)

5

DESCRIPTION OF LOAD OR EQUIPMENT AND MODEL NO. HAUL DRIVE TOW

6

DESCRIPTION OF HAULING EQUIPMENT:

7

KINGPIN TO LAST AXLE:

8

COMB. VEHICLE LENGTH:

9

AXLE NUMBER 1 2 3 4 5 6 7 8 9

NUMBER OF TIRES PER AXLE 10

AXLE SPACING 11

AXLE WIDTH 12

MAX WEIGHT 13

NOT TO EXCEED THE LOADED DIMENSIONS BELOW OR AXLE WEIGHTS SHOWN ABOVE

LOADED HEIGHT: LOADED WIDTH: LOADED OVERALL LENGTH: LOADED OVERHANG: WEIGHT CLASS:

14

15

16

17

18

ORIGIN: 19

DESTINATION: 20

SPECIAL CONDITIONS:

21

PILOT CAR: REQUIRED NOT REQUIRED 22

APPLICANT AGREES TO COMPLY WITH ALL RULES AND REGULATIONS OF THE CITY OF WEST SACRAMENTO AND DOES HEREBY CERTIFY THAT ALL HAULING UNITS ARE DULY REGISTERED WITH THE DEPARTMENT OF MOTOR VEHICLES AS REQUIRED BY LAW AND DOES FURTHER CERTIFY THAT ALL HAULING EQUIPMENT OF SELF-PROPELLED EQUIPMENT DESCRIBED ABOVE CONFORMS TO ALL OTHER APPLICABLE PROVISIONS OF THE CALIFORNIA VEHICLE CODE.

APPLICANT SIGNATURE: 23

DATE: 24

FEE \$ RECEIPT NUMBER: 25

NUMBER OF TRIPS: 26

AUTHORIZED CITY AGENT: 27

DATE:

TIME:

PERMIT VALID:

FROM: 28

TO:

MOVEMENT AUTHORIZED:

PERMIT VALID FOR UNLIMITED

Saturday Sunday Sunset - Sunrise Yes No

PERMIT NUMBER

29

THIS PERMIT NOT VALID WITHOUT THE FOLLOWING ACCOMPANIMENTS:

- PERMIT CONDITIONS PURSUANT TO CITY ORD. 88-17 30
SPECIAL CONDITIONS FOR ROUTE RESTRICTIONS
TRUCK ROUTE MAP
SPECIAL CONDITIONS FOR MANUFACTURED HOUSING
SPECIAL CONDITIONS FOR TOW TRUCKS
SPECIAL CONDITIONS FOR PILOT CARS
SPECIAL CONDITIONS FOR HOLIDAY TRAVEL

## TRANSPORTATION PERMIT INSTRUCTIONS

1. Responsible person or company for transporting the permit load or operating the vehicle. Permits are not allowed to be transferred or cosigned.
2. Street address or P.O. Box of responsible person or company.
3. City, State, and Zip of responsible person or company.
4. Contact telephone number where additional information can be obtained should a question arise during processing the application or during the duration of the permit.
5. The approved permit will be sent to this facsimile number. In addition, the City of West Sacramento sends changes or corrections by facsimile. These generally have to do with changes in allowable weight or clearance concerning width or height.
6. A complete description of load or equipment to be moved. Where appropriate, use specific model number and/or serial numbers to complete identification. State that the item is crated if applicable. For example, "Heat exchanging unit in shipping crate to protect copper tubing". If a portion of an item is removed and carried on the same trailer. Include both pieces in the description. The more complete the description, the more likely it is that the application will be processed in a timely manner, and the less likely it is for a divisible load citation during travel. Check the appropriate box. If the item is an excavator, it will be a haul. A crane will probably be a drive and manufactured housing or items such as a conveyer with axles are a tow.
7. Type of vehicle that will be hauling the load or equipment. Acceptable abbreviations can be used in this space. If space allows, write out the complete description such as "3-axle tractor, 2-axle jeep, 3-axle semi-trailer" or "2-axle tractor, 2-axle flat bed trailer".  
**NOTE:** Serial numbers should be included with vehicles, which have an inspection report.
8. All applications must have an entry in this section. An entry of "Legal" is not acceptable for this section. The following applies to most applications: (See also item #11 for use of the word "Maximum").
  - a. Single Vehicle: Enter "N/A"
  - b. Tractor-Semi: Measure from the center of the kingpin to the center of the rear most axles.
  - c. Truck-Trailer: Enter "N/A"
  - d. Manufactured Housing: From the hitch, including draw bar length, to the center of the rear-most axles.
  - e. Heavy Haul: 7, 9, 11, 13 axle combinations should measure from the center of the kingpin to the rear most axle of the load-carrying trailer.
  - f. Other: Any other applications such as double wide dolly configurations should enter "N/A"
  - g.
9. The actual length of the vehicle and/or vehicle combination from the most forward portion to the most rear portion. This length does not include overhang portions of a load. (See also item #11 for the use of the word "Maximum")
10. If the application does not involve extralegal weight, leave this section blank.
11. If the application does not involve extralegal weight, leave this section blank.

Allowable weight is determined by the spacing between axles in a group. Generally, as the spacing increases, so does the allowable weight. Enforcement is to the nearest inch. Consequently, it is important that accurate distance in feet and inches are entered in these spaces. The first entry will be the spacing from the center of these spaces. The first entry will be the spacing from the center of axle one (steering) to the center of axle two. The next entry will be from the center of axle two to the center of axle three and so on. Since allowable weight increases with spacing, the work minimum, abbreviated as "MIN", is acceptable with dimensions between axles and axle groups. Group weights will be assigned based upon these minimum dimensions. **When minimum dimensions are used for axle spacing, the word maximum, abbreviated as "MAX", must be used in Box 17 for the Combination Vehicle Length. For applications with kingpin entry, the word maximum should also be used in Box 13 for the Kingpin to Last Axle dimension.**

12. If the application does not involve extralegal weight leave this section blank. For weight applications, provide the axle width to the nearest inch measured at the tire sidewalls. Dimensions should be in feet and inches.
13. If the application does not involve extralegal weight, write the word "LEGAL" on this line. Show the exact axle group weight or the corresponding maximum axle group weight from one of the following documents listed below:
  - a. Plate 25-3, "Orange and Bonus Overloads," of the Caltrans Transportation Permit Manual
  - b. Plate 25-4, "Green and Bonus Overloads," of the Caltrans Transportation Permit Manual
  - c. Plate 25-5, "Purple and Bonus Overloads," of the Caltrans Transportation Permit Manual, OR, the axle group weight shown on the Department of Transportation Inspection Report Sheet. Enter the group weight applied for under the corresponding axle number(s).
14. Enter "Legal" if 14'-0" or less as measured from the pavement surface to the highest point of the load or vehicle. If greater than 14'-0" then enter actual height in feet and inches.
15. Enter the widest dimension of the vehicle and load in feet and inches.
16. This entry is mandatory for all applications. The dimension should be in feet and inches. "Legal is an acceptable entry.
17. This entry is mandatory for all applications. The dimension should be in feet and inches. Measurement is from the last point of the support to the end of the load for rear overhangs, and it is from the front bumper to the end of the load for front overhangs. "Legal" is an acceptable entry.
18. If the application does not involve extralegal weight, leave this section blank.
19. These entries should be as specific as possible. It provides City personnel a second check on completing routes. If coming from out of State, the highway and state line should be indicated. For example, "AX Line/40" is acceptable. If the origin or destination is a ramp connection to a freeway, the name of the street with city or county should be given. For example, "West Capitol Ave, West Sacramento," or Jefferson Blvd, Hwy 50/80," are acceptable entries. With conventional highways, the intersection where departing from the State Highway System with the city or county should be listed.
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21. Indicate desired route in space provided. City personnel will verify desired route and change if necessary to provide applicant with a safer and negotiable route within city limits. Changes will be based upon road geometrics, type load, load and vehicle dimensions.
22. **To be completed by City personnel only. Do not write in this space.** If "NO" is checked, there is no pilot cars required. If "YES" is checked, the Special Conditions for Loads and/or vehicles Escorted by Pilot Car(s) will be indicated as an attachment. The number of pilot cars and the routes that are required will be indicated in this section.
23. To be signed by the applicant/agent of a person who can be contacted for additional information while the application is being processed or during the duration of the permit.
24. To be dated by the applicant/agent of a person who can be contacted for additional information while the application is being processed or during the duration of the permit.
25. **To be completed by City personnel only. Do not write in this space.** Upon payment of application a receipt number will be assigned by City personnel.

26. **To be completed by City personnel only. Do not write in this space.** The number of trips for this permit will be indicated in this space.

27. **To be completed by City personnel only. Do not write in this space.** Must be signed by the City agent completing the permit. The permit is not valid unless signed, dated and timed out by City agent.

28. The permittee will indicate their desired start and stop dates and weekend movement. It will then be reviewed by City staff and become valid from the date it is completed by City personnel. A delayed start date may be requested by the permittee, but the permit may not be issued more than 5 days before the first travel day.

A permittee may request "Night Travel", i.e., Sunset – Sunrise, when "Night Travel" is requested, time of travel during each valid day of the permit is governed by the definition of "Darkness" in section 280 of the California Vehicle Code. When "No Night Travel" is requested, travel is prohibited during times of "Darkness". **NOTE:** The City of West Sacramento currently does not have night travel restrictions or curfews.

29. **To be completed by City personnel only. Do not write in this space.** The permit number is a unique number which is used to verify the authenticity of a permit as well as reference for historical records

30. **To be completed by City personnel only. Do not write in this space.** Travel time during each valid day of the permit, unless explicitly stated on the face of the permit, is governed by the following accompaniments:

- Transportation Permit Conditions, Pursuant to City Ordinance 88-17
- Route Restrictions
- Truck Route Map
- Pilot Car Criteria and Determination
- Special Conditions for Tow Trucks
- Special Conditions for Manufactured Housing
- Special Conditions for Holiday Travel

All loads are required to carry the Transportation Permit. Possession of the remainder of the aforementioned accompaniments will be checked in the appropriate box as shown on the face of the permit titled, "This Permit is not valid without the following accompaniments".

NOTE: For your convenience, a list of abbreviations can be used on transportation permits to describe type of vehicle. This list covers the majority of vehicles; you may have to improvise occasionally.

Axle	Ax
Dolly	Dly
Steering Dolly	Str Dly
Drilling Equipment	Dril EQ
Gradall	GrdL
Hi Bed	HIBD

Low Bed	LB
Flat Bed	FB
Jeep	Jp
Pole Dolly	PlDly
Tractor	Trac
Truck	TR
Trailer	TLR

Tiltbed	TLTB
Transport	TRAN
Tank Carrier	Ta Cr
Scraper	Scpr
Semi	Semi

When in doubt, write out:

1. Drill rig
2. Truck crane
3. Gradall
4. Backhoe
5. Etc.